

Executive Management Council Working Agenda**November 18, 2020 – Day 1****Ex. 6**

11:00 – 11:15	Welcome & Opening Remarks	Session Leads: Robin Richardson, OCIR (Welcome, Intro); Doug Benevento, Associate Deputy Administrator (Opening Remarks)
11:15 – 11:45	Presidential Transition	Session Lead: Wes Carpenter, AO/IO Purpose: Provide updates to EMC members.
11:45 - 12:30	The Future of Continuous Improvement at EPA	Session Lead: Henry Darwin, COO Purpose: Reach a common understanding of what is needed to continue EPA efforts in continuous improvement.
12:30 – 1:00	Lunch	
1:00 – 1:45	Sustaining a Strong Performance Framework in FY2021	Session Lead: David Bloom, OCFO; Deborah Jordan, Region 9; Stefan Martiyan, OCI Purpose: Discussion on sustaining and improving EPA's performance framework in FY2021 through continuous improvement, effective problem-solving, business/program reviews and performance management.
1:45 - 2:30	Insider Threat Program (ITP)	Session Leads: Paul Kudarauskas, OHS; Ken Collins, OHS Purpose: To re-engage Senior Leadership and share the fundamentals for a better understanding of the agency's Insider Threat Program. The summary will include the purpose, goals, capabilities, and challenges and to provide an update on initiatives to reach National Insider Threat Task Force (NITTF) Fully Operational Capability (FOC) status.
2:30 – 2:45	Break	
2:45 – 3:45	DCRO Update	Session Leads: Kevin Bailey, OCR; Deborah Jordan, Region 9 Purpose: FY21 Priorities.
3:45 - 4:45	FLAG FY20 Accomplishments & a Look Ahead	Session Leads: Jim Clark & John Sykes (Outgoing National Co-Chairs for FY20 Accomplishments) & Sonia Brubaker, OW & Rob Snowbarger, Region 6 (Incoming National Co-Chairs for FY21 Workplan) Purpose: FLAG update to the EMC on FY20 accomplishments and introduction of incoming National Co-Chairs and their plans for FY21 a. FY20 Accomplishments discussion b. Rob and Sonia introduction c. Looking forward - FY21 Workplan presentation
4:45 – 5:00	Day 1 Recap & Closing Remarks	Session Lead: Robin Richardson Purpose: Recap of Action Items and Overview of Day 2

Executive Management Council Working Agenda**November 19, 2020 – Day 2****Ex. 6**

11:00 – 11:15	Welcome Day 2	Session Lead: Robin Richardson, OCIR
11:15– 12:15	Evidence Act	Session Leads: Henry Darwin, COO; Robin Richardson, OCIR; Lynnann Hitchens, OCFO; Katherine Dawes, OCFO; Richard Allen, OMS; Alex Marten, OP/NCEE; David Hindin, OECA; Purpose: To review progress on the Evidence Act and discuss Agency engagement in FY2021.
12:15 – 12:45	Lunch	
12:45 – 1:15	Opportunity Zones	Session Leads: Helena Wooden-Aguilar, OP Purpose: Office of Policy's update on Opportunity Zones (OZ) activities and OZ mapping tool.
1:15 – 2:15	OMS Update	Session Leads: Donna Vizian, OMS; Lynnann Hitchens, OMS Purpose: Updates from OMS.
2:15– 2:45	Regional Monthly Program Reviews	Session Leads: Deborah Jordan, Region 9; Robin Richardson, OCIR Purpose: Discussion on the new Regional Division Measures for FY 2021 that will be used for tracking progress and problem-solving in achieving program results across the Regions.
2:45 – 3:00	Break	
3:00 – 4:30	OCFO Update	Session Lead: David Bloom, OCFO Purpose: OCFO will discussion Workload Assessment Project, FTE Management (Deep Dive meetings and New Tools), and FY 2021 Markups and Salary Outlook.
4:30 – 4:45	Closing Remarks/Adjourn	Session Lead: Robin Richardson